



## **Clubhouse Reservation Request Form**

Club Member Name: \_\_\_\_\_

Club Member Phone #, for contact: \_\_\_\_\_

Date of Requested Reservation: \_\_\_\_/\_\_\_\_/\_\_\_\_

Purpose of Reservation/ Function: \_\_\_\_\_

\_\_\_\_\_

Number of expected attendees: \_\_\_\_\_

Give brief description of expected activities during function: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### North Star Facilities Policy

- 1) All parties/functions are the responsibility of the person signing this request form (**Requestor**)  
Adult supervision is required for all functions.
- 2) The reservation request form must be filled out completely and submitted to the North Star Board of Directors for review at least 60 days in advance of the function date.
- 3) North Star Sportsman's Club, Inc. (**the Club**) will **NOT** furnish any **ALCOHOLIC BEVERAGES**.  
Further, "**the Club**" will not be held responsible for any alcoholic beverages consumed on its premises nor will "**the Club**" be responsible for the condition of any person the leaves the club property.
- 4) The "**Requestor**" agrees to leave "**the Club**" in a clean condition. All floors must be swept and all trash must be removed from the premises by the "Requestor"
- 5) Any damage to "**the Club**" property will be the responsibility of the "**Requestor**"
- 6) No glass beverage bottles of any kind are allowed as part of your event ..

# INDEMNITY AND HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, the "**Requestor**" shall be responsible for all persons who attend the function and shall ensure that all persons act in an orderly, responsible and safe manner. "**The Club**" retains the right to terminate the event or expel any person or persons who are deemed to be unruly, unsafe, illegally or acting with dangerous behavior or who are in violation of any other clause of this request.

In consideration of the approval of allowing the use of "**the Club**" premises, the "**Requestor**" and all event participants hereby releases North Star Sportsman's Club, its officers, directors and members (collectively "**The Club Parties**") from any and all suits, actions, compensation, consequential or punitive damages, any and all property damage, personal injuries, illnesses, death resulting from any occurrence or accident that may occur as a result of or arise out of the use of "**the Club**" premises by the "**Requestor**"

By signing this request form, the "**Requestor**" hereby agrees to indemnify, defend and hold harmless "**The Club Parties**" against any such claims brought by any person or entity. Further, this agreement shall include indemnity to "**The Club Parties**" for all costs, counsel fees, expenses and any other liability whatsoever, which may be incurred by "**The Club Parties**" as a result of participation in the requested event. "**The Club Parties**" are hereby named as an additional insured on a primary and non-contributory basis.

Addendums (if any) (initial each)

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I have read and understand the North Star Sportsman's Club facilities policy as outlined above and agree to all terms including any addendums.

Name of Requestor (print) \_\_\_\_\_ Name of Requestor (sign) \_\_\_\_\_

**This completed form must be submitted to the North Star Board of Directors at least 60 days in advance of function date, for review. Club member must also appear at a Board meeting, after submitting form, for discussion. North Star Board members meet the third Thursday of each month. Upon receipt of this request form, the North Star Board of Director will review such request and determine if the proposed use of the club facility meets the guidelines as outlined in the "Purposes" on the Constitution and render a decision as respects the acceptance or rejection of the request. The "Requestor" will be notified of the Board decision in a timely manner and will be furnished a copy of this form.**

**BOARD ACTION**

\_\_\_\_\_ **APPROVED** by North Star Sportsman's Club Board of Directors

\_\_\_\_\_ **NOT APPROVED**

\_\_\_\_\_  
Signature & Title of Presiding Officer

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date of Approval

NOTES:

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